



Monday, October 16, 2023
Oct 16 Study Session Meeting MINUTES of the Board of School Directors

RIVERVIEW SCHOOL DISTRICT
7:00 p.m.
Riverview JRSR High School Library
Detailed agenda can be found on website: rsd.k12.pa.us

1. OPENING OF MEETING

2. PRESENTATIONS

Table with 2 columns: Subject, A. Presentation(s). Rows include Meeting (Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors), Category (2. PRESENTATIONS), Access (Public), and Type (Presentation).

We have some information to share with you in the presentation section. We would first like to invite Mr. Hart to speak about an opportunity for the chorus for you to consider in the 2024-2025 school year.

1. Nathan Hart - Senior Chorus/Grace Notes - Trip - Mr. Hart explained that the Chorus/Grace Notes would be fundraising for the next year to participate in the 50th Anniversary Veterans Parade in Hawaii.

2. Corey Thomas & High School Administration - Ticket Sales
Our presentation of ticket sales and recommendations will be moved to the November 6th board meeting, as Mr. Thomas has his last game for his daughter this evening. He will also be providing a fall sports wrap up and a winter sports preview.

Just a reminder as well, Mr. Engen will be providing a final update on this year's building and grounds projects, as well as a recommendation for next year's projects. He will be providing an updated project list as well. That being said, the big ticket items for next year will be the high school eating area and kitchen, the workout facilities at the Jr-Sr HS, safety and branding decals and pole wrappings on all three campuses, the feasibility study, the high school gym floor, and a few other smaller electrical and interior upgrades. I do want to say that the District has done a wonderful job of being judicious with committed funds both now and into the future. We will need money for window upgrades and paving, and other big ticket items into the future, that are a part of our multi-year plan. Some things we will have to discuss moving forward, are items on the needs list that are currently NOT in the multi-year plan, and should be a part of the feasibility study, and those items are a junior-senior high school auditorium and auxiliary gym space, and of course, the field and lights, etc. Other than that, after next summer, our buildings and grounds will be in great working order for the next 15-20 years. This is a W in the win column, for sure, so for those that I know have been heavily involved in this work for quite some time, we commend you. Any questions or discussion regarding this presentation for next week, and the feasibility study in general? Thank you.

3. Draw Collective - Daniel Engen will present regarding HS Kitchen proposal and status of facilities. (This will occur at voting meeting)

### **3. HEARING OF CITIZENS - AGENDA ITEMS ONLY**

<b>Subject</b>	<b>A. Guidelines for Public Comments and Questions on Agenda Items</b>
Meeting	Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors
Category	3. HEARING OF CITIZENS - AGENDA ITEMS ONLY
Access	Public
Type	Information

Dr. English opened the first hearing of citizens. Reminder that these are for agenda items only, and that the Board will discuss these items this evening. There is another hearing at the end of the meeting on all school-related topics. If you have a comment or question, please state your name and address, and stay to under three minutes. Please remember that the hearing of citizens is for the Board to hear comments and take them into advisement. The board does not typically respond. That being said, are there any citizens that would like to speak? Hearing none, let's move into the agenda starting with personnel.

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

Visitors are requested to state their name and address prior to comment.

**A maximum time limit of three (3) minutes per speaker has been set.**

File Attachments  
[903 Public Policy in Board Meetings.pdf \(110 KB\)](#)

### **4. Discussion/Review of Potential Motions for Approval for Voting Meeting**

<b>Subject</b>	<b>A. Board Meeting Minutes</b>
Meeting	Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Dr. English moved to the discussion and review of potential motions for approval for the October voting meeting. The items we have are typical for this time of year and should not cause controversy or consternation. First, we will be asking for your approval of the September 11th study session minutes and the Sept. 18th voting session minutes. Any questions or discussion regarding these three items? Ok, thank you.

1. Study Session Minutes: September 11, 2023
2. Regular Voting Meeting Minutes: September 18, 2023

Dr. Pallone noted that her statements at the Study Session were not noted in the study session minutes. Dr. English suggested that due to her points that were made, if she would like to submit a synopsis of her points, they would be amended and added to the minutes.

**Subject                    B. Business/Finance**

Meeting                    Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category                    4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access                    Public

Type                    Discussion

Ms. Lubert, discussed the potential motions regarding business and finance and provided a financial update.

1. Change Order #6, Moret Construction Company, Inc.
2. Change Order #7, Moret Construction Company, Inc.
3. Change Order #6, East West Manufacturing.
4. Change Order #4, First American Industries, Inc.
5. Proposal from GPRS for the under-slab utility scan for High School Kitchen.

**Subject                    C. Agreements/Contracts/Resolutions**

Meeting                    Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category                    4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access                    Public

Type                    Discussion

Dr. English thanked Ms. Lubert and mentioned that Ms. Lubert has done a wonderful job transitioning into the new position, and we are happy she's here. Thank you, Ms. Lubert. Moving onto Agreements, Contracts and Resolutions. We we will be asking for your approval of our annual Wesley Family Services contract for the 23-24 school year. We have one or two Riverview students that attend Wesley each year with significant needs. We will also be asking for your approval of the contract renewal of between the District and the Act 80 automated services, which provides an online portal to verify school district residency and taxes. This is an automated and electronic service that is vital to our record keeping with the State. We will be asking for your approval of a two-year contract renewal with Ricupero, Inc. for snow and salt removal. Ms. Lubert discussed this in more detail. We will also be asking for your approval of River Therapies for the upcoming year, which allows the district to purchase additional speech and language services to our students that need it. Finally, and we discussed this last month, we will be asking for your approval of the games of chance for the Verner and Jr-Sr HS PTOs.

1. Agreement between Riverview School District and Wesley Family Services for services for the 2023-2024 school year.
2. Contract renewal between Riverview School District and Act 80 Automated Services.
3. Contract renewal between Riverview School District and Ricupero, Inc. for Snow/Salt Removal for 2023/2024 and 2024/2025 school years.
4. Contract renewal between Riverview School District and River Therapies for services for the 2023-2024 school year.
5. Games of Chance for booster groups: Verner PTO and JRSR High School PTO

**Subject D. Board Governance/Regulations**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access Public

Type Discussion

For board governance, we have our third and final reading of Policy 008 at our voting meeting this month. Any questions or concerns with that?

## 1. Third and Final Reading - Policy 008 - Organization Chart

Administrative File Attachments  
[4D.1 008 Organization Chart 9.11.23 \(2\).pdf \(16 KB\)](#)

**Subject E. Personnel**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access Public

Type Discussion

Moving on to Personnel. Fairly straightforward here. This month, we will be asking for your approval of a a paraprofessional change in status, a paraprofessional change to permanent status, our usual Allegheny Transportation and Krise bus drivers and aides, a long term sub for a half year medical restoration sabbatical, a long term substitute for Verner Elementary, 6 event workers, a volunteer basketball coach, 3 precision hires, an unpaid leave request, and the hire of a new 5.5 para at the high school, which we are very happy about. Mrs. Zatawski has provided more detailed information for you in the administrative content section. We felt it would be helpful to you moving forward for study sessions.

1. Change of status: Para 5.5 to 3.0 with extended hour.
2. Paraprofessional change to permanent status (3)
3. Bus/Van/Aide Drivers - Allegheny Transportation & Krise Transportation (2)
4. Long Term sub for half year Sabbatical
5. Long Term sub for Verner Elementary
6. Event workers (6)
7. Volunteer Coach - Boys Basketball
8. Precision hires: paras/teachers/custodians (3)
9. Unpaid days request: 4 days (Oct. 24-27)
10. Hire 5.5 Paraprofessional for High School.

**Subject F. Student Life**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access Public

Type Discussion

Moving onto student life. As is customary for October, we have the budgetary outlines for our student clubs (as listed), as well as Mr. Hart's request for approval to participate in, and attend, the 50th anniversary national Vietnam Veteran's Day Parade in the 2024-2025 school year.

1. Riverview Senior High Chorus and Grace Notes to participate/attend 50th Anniversary National Vietnam Veterans Day Parade, Honolulu, HI - 2024 - 2025 school year.

2. Student Clubs and Organization Budgetary Outlines 2023-2024 School Year:

- a. RHS Musical
- b. Verner Student Council
- c. National Honor Society
- d. Jr. High Student Council/Builders Club
- e. Inclusive Leaders
- f. Verner PTO
- g. Designer Club
- h. SADD
- i. Yearbook Club
- j. Spanish Club
- k. Model UN
- l. History Club
- m. Junior Class Committee/Prom Committee
- n. Senior Class Committee
- o. French/Cultures Club
- p. JRSR High School PTO

**Subject G. Education**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Access Public

Type Discussion

Last but not least, we have our education section. As per contract, this is to ask for the board's approval to attend the annual AASA National Conference this year. The AASA is formerly known as the American Association for School Administrators, and now is simply AASA, the School Superintendent's Association. This is attended yearly by most superintendents in Allegheny County. I have yet to attend and would like to in the upcoming year, and possibly beyond, for my professional growth.

1. AASA National Conference on Education

## **5. HEARING OF CITIZENS**

**Subject A. Guidelines for Public Comments and Questions on Agenda Items**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 5. HEARING OF CITIZENS

Access Public

Type Information

Hearing none, let's open the second hearing of citizens. This is hearing for all school-related topics. If you have a comment or question, please come up to the microphone, state your name and address. You will have three minutes. Please remember that the hearing of citizens is for the Board to hear comments and take them into advisement only. The board does not typically respond. That being said, are there any citizens that would like to speak? Hearing none, I want to thank everyone for attending this evening. Our next board meeting will occur next Monday evening at 7pm, and motion to adjourn.

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

File Attachments

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## 6. ADJOURNMENT

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**Subject** **A. Adjourn the Meeting**

Meeting Oct 16, 2023 - Oct 16 Study Session Meeting MINUTES of the Board of School Directors

Category 6. ADJOURNMENT

Access Public

Type Action

Recommended Action Motion to adjourn the meeting.